General Meeting – Date 10 April 2012

Minutes

Meeting Opened: 7:05pm

Present:

<table>
<thead>
<tr>
<th>Office Bearers:</th>
<th>Members:</th>
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<tbody>
<tr>
<td>Brendan Lee (President)</td>
<td>Lisa Kay</td>
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<tr>
<td>Emma Digan (Vice President)</td>
<td>Sanae Bauckaert</td>
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<td>Maria Worner (Treasurer)</td>
<td>Danielle Sharma</td>
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<tr>
<td>Leanne Elliston (Minutes)</td>
<td>Kassandra Elphick</td>
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<td>Liz White (Co-secretary)</td>
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<tr>
<th>KSS Staff:</th>
<th>Apologies:</th>
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<tbody>
<tr>
<td>Jan Day</td>
<td>Nanette Windeyer</td>
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<td>Robert Howard</td>
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1. Acceptance of minutes – Minutes from 13 March 2012.

Motion:

That the Minutes of the 13 March 2012 General meeting, be endorsed as being a true and accurate record of the meeting.

Moved: Maria  Seconded: Emma Digan  (Carried by majority)

2. Correspondence – Nil to report

3. President’s report:

   a. Welcome back BBQ was a success. Limited costs for sausages most of which was recouped in the sale of drinks. Good feedback on the availability of Halal sausages. The vegetarian sausages, however, were not highly sought after. Will purchase less vegetarian sausages in future. Fruit was highly successful and most worthwhile. Five watermelons were eagerly consumed. Nobody commented on the wholemeal bread. Wholemeal is slightly more expensive than white (extra 30-50c per loaf) however the health benefits are worth the extra cost. Woolworths sausages are gluten free and we will continue with these in the future.
Maria suggested having a Bain Marie in future for keeping sausages warm. Article was in The Chronicle. Jan’s decision to have rides was worthwhile. It was proposed that the Welcome Back BBQ become an annual event to occur on 4th week (Thursday) at the beginning of each year.

**ACTION: Maria to investigate costs for a Bain Marie**

4. **Principals Report**
   
a) There has been a recent tragic death of 2 school student’s (siblings) mother which has been broadcasted in news/newspapers in the ACT. School children affected have received counselling from the school. Sadly the school found out about the tragedy much later than many of the other school students.

b) KSS is involved in longitudinal study in adolescent health and wellbeing. Year 7 school students will be surveyed and anthropometry taken. The school has been given $5000 to participate.

c) Tuesday morning fitness session is going well. Will continue all year. This is externally funded.

d) Waiting to find out if funding is available for youth worker/chaplain.

5. **Canteen Report**
   
a. Canteen employees contract is up for review on 15 April. Minor changes from last contracts. The positions are classified as casual and as such number of expected hours to work does not need to be indicated in the contract. The current award is School Operational Award however this may change to Retail Award pending the results of an appeal which the P and C association has made against Fair Work Australia to change the award.

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**Motion:**

*That the current Canteen Assistant contract continues for another year and that the number of hours be taken out of the contract and that an amendment is made to 1c which is to include the possibility of retail award pending outcome from appeal with Fair Work Australia.*

*Moved by Maria and seconded by Sanae, carried by majority*
Maria commented that the canteen manager’s rate of pay does not reflect the work that she is delivering and that she is currently underpaid at a rate of only 38c/hr above that of the assistants rate.

Motion:
That the canteen manager’s rate be raised from $21.88 to $25/hr.

Moved by Maria, seconded by Leanne and carried by majority

b. Investigating capital purchases.
   i. Grill is not working well and needs an element replaced. Still being investigated.
      ACTION: Maria and canteen staff to obtain quotes for repair and/or replacement of grill.
   ii. Glass display case so children can see what the food looks like. Approx. $12000.
      ACTION: Maria and canteen staff to develop a proposal.
   iii. Proposed drink bottle purchase to sell at the canteen. Awaiting quote.
   iv. Extractor fan (highlighted by the health department during the last audit) needs to be installed. Although the canteen was classified as compliant last October 2011, some recent changes to the health and safety requirements suggest that this is now a priority.
      ACTION: Jan to investigate if the extractor fan is the Education Department’s responsibility to cover costs.

6. Fundraising
   a. Easter egg raffle – made $100 which covered expenses.
   b. Upcoming event - parents and carers/mother’s day morning tea. School to contribute $200 for community enrichment. This will cover costs of tea/coffee, treats. To be held Friday 11 May in the School canteen foyer.
   c. Fundraising committee met last week and they have come up with a proposed calendar of events:
      i. Term 1 – welcome BBQ and Easter egg raffle
      ii. Term 2 – parents and carers/mother’s day morning tea; Car boot sale in one of the car parks, can include BBQ.
      iii. Term 3 – Father’s day event; School spectacular BBQ; Family photos
iv. Term 4 – School fete 10\textsuperscript{th} November; State election 20\textsuperscript{th} October – BBQ and sale of fete raffle tickets; Carols by Candlelight BBQ.

d. Trivia night discussion. To consider this as part of Term 2 and it will be more of a community event rather than fundraising.

e. Next fundraising meeting Wednesday 2\textsuperscript{nd} May 7pm

f. Fete report – planning underway for start-up costs.

\textbf{Motion:}
\textit{That P and C will underwrite the prize money for the raffle of $2000 prize pool.}

\textit{Moved by Brendan, seconded by Leanne, carried by majority}

\textbf{Motion:}
\textit{That P and C authorise up to $3000 to cover fete running costs.}

\textit{Moved by Brendan, seconded by Maria, carried by majority}

7. Treasurers Report

a. Maria circulated financial reports. Figures are looking healthy and doing better than this time last year.

\textbf{Motion:}
\textit{That the Term deposit (1) be rolled over for another 3 months.}

\textit{Moved by Maria, seconded by Brendan, carried by majority}

8. Other Business

Disco:

\textbf{Motion:}
\textit{That P and C authorise $495 for disco DJ in Term 2 (28\textsuperscript{th} June)}

\textit{Proposed by Maria, seconded by Brendan, carried by majority.}
9. Agenda for next meeting –
   a. General Meeting - Date: 8 May 2012

All meetings occur on the second Tuesday of the month except during school holidays.

Meeting closed 9:04pm