

KSS Personal Electronic Device Agreement

Purpose:

Kingsford Smith School (KSS) aims to provide a safe and engaging learning environment for all students. The aim of this agreement is to ensure personal electronic device (PED) use does not affect this safe and engaging learning environment. This agreement is supported by the [Personal Use of Communication Devices in ACT Public Schools Policy](#).

Agreement:

Students who choose to bring mobile electronic devices to school (aside from Chromebooks) do so at their own risk. KSS is not responsible for any loss or damage to a student's PED. If the student chooses to bring a PED to school:

- The device cannot be seen, used or heard unless a teacher has provided direction to do so, or,
- The student has an approved PED exemption in place that states the plan the student must follow to use their device.
- The student cannot use (call, text, search, look at the time) from when they enter the school premises to when they leave (hours from 8:30 am to 3:00 pm), this also includes all authorised events including incursions, excursions, school camps, school events.
- The student cannot use their PED at break times.
- If a parent/carer needs to contact their child during school hours, they are to contact the front office who will either collect or send a message to the student.
- Likewise, as above, if a student needs to contact their parent/carer, they are to either speak with one of their teachers to use a staffroom phone or use the phone at the student admin (building 3) or front office.
- If a student is feeling unwell, they are to acquire permission to visit sick bay at the front office. The front office team will contact parents/carers if their child needs to be picked up from school.

If any of the points above are not met, that is, PED are switched on during class, used, messages sent, calls received etc, the teacher may, in the first instance, ask for the PED to be put away. The teacher may also confiscate the PED from the student. The PED is to be given to the Front Office for placement in the school safe; the student may collect the PED at the end of the day. Should a PED be confiscated more than twice due to the above points not being met, parents/carers will be requested to contact the school and arrange a time to collect the PED.

This agreement serves as the students warning. The school / teachers do not have to provide you with one, or more, warnings prior to the teacher asking for the PED to be submitted.

Additional consequences may be applied if the student does not comply with this agreement and/or the student chooses to neglect this agreement on multiple occasions.

Please return the form below to KSS with your child's enrolment form.

Thank you.

PERSONAL ELECTRONIC DEVICE AGREEMENT FOR;

Student Name: Academic Yr:

I have read and understand the KSS PED agreement.

Signature (student):

Parent/Guardian name (Please Print):

Signature (Parent/Guardian):

Date: / /