

KINGSFORD SMITH SCHOOL STUDENT WELFARE POLICY

Rationale:

Kingsford Smith School strives to build quality relationships in a safe and caring environment which supports quality teaching and learning.

Related Policies and Procedures: ACT Department of Education and Training policies: *Safe Schools, Sexual Harassment, Racism, Combating in Schools and the Workplace, Student Management and Welfare School*

- The Student Management and Welfare Policy at Kingsford Smith School emphasises the need for self-discipline. It encourages a caring, supportive environment in which teachers can exercise their right to teach and students their right to learn without harassment and interruption. This enables all members of the school community to work together to solve problems in a creative and supportive manner.
- The following staff team ensures that we follow our policy consistently and as quickly as possible. It consists of:
 - Student Services Executive Teacher
 - Pastoral Care Executive Teacher
 - Two Counsellors
 - Youth Worker
 - Offline program teachers who provide learning assistance in numeracy and literacy and behaviour modification strategies
 - Plus two other Executive Teachers who do not have a teaching component so that they can assist students and teachers resolve unacceptable behaviour issues.
 - Finally the Deputy Principals and Principal support and assist this team.
 - Supporting this team is the Student Management Consultant Team.
- Our policy is based upon our respect for the child as an individual and is designed to enable children to learn to solve their own problems. Children learn they are able to make choices and that there are consequences flowing from all choices. Children learn, that in addition to their rights, they also have responsibilities to others. Children choosing behaviour which infringes upon the rights of others will be given assistance by staff (often in consultation with parents) in the development of more effective behaviour.
- The aim of the program is, through a consistent, school-wide approach, to encourage all children to accept responsibility. Regular class meetings, cooperative learning and self-esteem programs are encouraged to ensure that the student management program provides a safe and caring environment.
- The Code of Behaviour is based on the need to preserve a school environment which provides “the greatest good for the greatest number” ensuring the maximum safety and well being of staff and students. Relevant rules are displayed in each classroom and discussed. Teachers and students also formulate class rules at the beginning of each year.
- The Code of Behaviour is based on:
 - how we look after each other
 - how we look after the school

KINGSFORD SMITH SCHOOL CODE OF BEHAVIOUR

Students and adults should:

- show respect and courtesy to each other
- show respect for property
- take pride in themselves and the school
- think of safety first

Students have a responsibility to respect the learning needs and rights of other students so that all can achieve their personal best and feel safe in the school environment.

Parents have a responsibility to work with students and staff to support and reinforce the school's Code of Behaviour and Student Management and Welfare Policy.

The Code of Behaviour should be discussed regularly at class meetings and could include the following considerations:

- speak politely and act courteously to all members of the school community
- behave in a way that does not interfere with the activities of others
- be thoughtful about the rights and feelings of other members of the school community
- listen politely to others
- respond promptly and appropriately to instructions
- be aware that harassment or violence in any form is unacceptable
- keep the school tidy and look after equipment
- respect the property of others
- be positive, cooperative and sensible
- respect each others' rights to learn and teach
- follow the student welfare and management policy
- act safely and considerately in and around the school
- only enter the buildings with teacher supervision or permission
- be punctual for lessons
- have appropriate books and equipment
- wear school uniform

The students are encouraged to accept responsibility for their actions and parents are kept informed when a child's misbehaviour becomes a problem within the school. Consequences for misbehaviour range from withdrawal from an activity for less severe lapses in behaviour to suspension from school in severe cases.

PLAYGROUND RULES -PLAY SAFELY

- hands off, feet off
- safe and sensible play
- friendly playground interaction
- no climbing trees
- equipment or oval use is for recess and lunchtimes only
- bicycles, scooters or skateboards are always in lockable areas

USE APPROPRIATE LANGUAGE

- positive and appropriate language
- avoid sexist or racist remarks

STAY IN ASSIGNED AREAS

- only play in allocated areas
- avoid out of bounds areas
- entry into buildings or classrooms is restricted during play times
- eat only in assigned areas

RESPECT PROPERTY AND OUR ENVIRONMENT

- report any sharp objects to the teacher on duty
- teachers will remove sharps from the playground appropriately
- lost property is handed in to
- keep the grounds litter-free
- careful and sensible use of water
- safe use of playground equipment
- respect other people's property

BE SUNSAFE

- wear broad-brimmed or legionnaire hats in the playground
- use sunscreen as appropriate

LISTEN TO AND RESPECT OTHERS

- follow instructions the first time they are given
- respect your teachers and fellow students